

## **Substitute Notice of Data Breach**

This notice is provided by the Cornell Scott Hill Health Center (CS-HHC) concerning a potential data breach affecting the records of several patients seen at South Central Rehabilitation Center (SCRC). On January 9, 2017, during a routine audit, CS-HHC discovered that portions of paper charts of patients seen at SCRC had been removed from the building by a former employee. CS-HHC took immediate action and was able to recover the files from the former employee.

We are notifying patients of this incident out of an abundance of caution as these records were out of our possession and control for a period of time and may have been inappropriately viewed.

The information in the record includes full name, social security number, date of birth, home address, account number, diagnosis and other protected health information. As a party possibly affected by the breach, you should consider taking certain steps to protect yourself from potential harm.

We recommend you take immediate action such as registering for a fraud alert with the three credit bureaus listed here:

- Experian: (888) 397-3742 [www.experian.com](http://www.experian.com): P.O. Box 9532, Allen, TX 75013
- TransUnion: (800) 680-7289; [www.transunion.com](http://www.transunion.com): Fraud Assistance Division, P.O. Box 6790, Fullerton, CA 92834-6790
- Equifax: (800) 525-6285: [www.equifax.com](http://www.equifax.com): P.O. Box 740241, Atlanta, GA 30374-

You may also wish to order your credit reports to ensure there is no suspicious activity. You are entitled to one free credit report per year from each of the three credit bureaus listed above. You can obtain these free credit reports at [annualcreditreport.com](http://annualcreditreport.com).

CS-HHC has enhanced its security protocols related to paper medical records, and is in the process of shifting all paper files to a highly secure electronic system that will meet stringent industry standards for

We sincerely apologize for the inconvenience. Your information and privacy is very important to us and we will continue to do everything we can to correct this situation.

If you have any questions or concerns, please do not hesitate to contact us at our toll free phone number: 844-744-5604.